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your birth determines the characteristics that you will show in your personality - just as some people believe astrological sign does today. The Holy People also schedule certain events throughout the year based on the Tzolk'in calendar. At the beginning of each uinal (period of 20 days), the shaman will count forward to determine when religious and ceremonial events will occur. He will then choose dates that will be the many features, the Tzolk'in calendar still couldn't measure the sunny year, the time it took for the sun to make a full cycle. Because of this, the Mayans needed a more accurate calendar to track the length of time we consider to be a full year. My phone is an absolute mess. Every working day hundreds of Slack messages are piled up in my notification center, next to click alerts from apps that I haven't used in months (Don't you want to order lunch?), pushes off performance and wellness apps (take time to meditate today), and desperate reminders I left for myself (Water Plants!). What's more, like most phone owners, I find that every time I open my phone to do one thing, I'll fall into a rabbit hole-checking Instagram, responding to texts, wait for what I need to do again? If you're anything like me, digital calendar alerts don't work for you anymore. In the era of technological flooding, I found that one thing that actually kept me back on track was an old-school, pencil and paper weekly planner. This allows me to chart my life, week to week, and pull all my disparate notifications and notes from emails, texts, face-to-face meetings and phone calls in one place. I can scribble down phone numbers, jot fleeting thoughts, and get an idea of what I do any day in just one look, regardless of Wi-Fi or battery life. Best part: At the end of the year, I have a compact physical archive that I can refer to to pull out contact information, dates and ideas. (Photo: courtesy of Moleskine) My favorite planner, which I bought every January for the past five years, is Moleskine XL, a softcover weekly planner (\$25). Despite the title, it's only about the size of a sheet of office paper, and installing its pages perfectly fits my needs; Each left page has empty slots for Monday to Sunday to fill in with meetings and appointments, while each right page is lined with papers to record to-do lists and other notes. Because my work is more task-oriented (edit this story, write this post, write to that person) than meeting through, extra space to write is important. I also use markers and multicolored sticky to help particularly important information and notifications jump off the page. No system is perfect, I've been known to tell friends: Let me double-check if I'm free when I have a planner in front of me, but I found that using an analog planner was (not hyperbole here) to change lives. If you are you For a quick and relatively easy way to organize your life, we've put together a few options for you below. At-A-Glance Monthly Planner Fast Company Managing Editor April Mokwa (aka the woman who keeps us all on schedule) is another document-planner enthusiast, and she recommends this monthly planner for those who need to keep their dates (and deadlines) straight. I don't keep track of weekly items or need a bunch of extra page notes, so I like that it serves my need without any redundant paper that I won't use,' she says. I also love that this spiral is tied and will lie flat for easy writing. (\$28) (Photo: Courtesy of Graphic image planners and laptops are made of real leather and come in beautiful colors including classic brown and black, trendy animal prints, and bright colors such as orange, pink and green. These planners are great for those whose days should be scheduled from hour to hour. They pair well with graphically matching, refillable laptops (beloved by Fast Company editor-in-chief Stephanie Mehta). (\$105-\$115 for planners; \$145 for notebooks) Day Designer Cult Favorite Day Designer planners merge daily to do with long-term goals and highlight space for hourly planning, top three daily tasks, and monthly repeat tasks such as bills and budgeting. In addition to what happens in the book, the company also provides downloadable, printed add-ons that can be easily added to any agenda for password management, shopping lists, tracker habits, and more. (\$41) (Photo: Courtesy of Staples) White Board Calendar for meeting planning, deadlines, and other group schedules (in the office or at home) you can't go wrong with the classic board calendar. This very large glass calendar looks professional enough to set up an office, but has enough space to write in weekly meetings, important dates, and who will be out of the office. (\$139) (Image: Courtesy of concept) Concept For those who just can't get on board with paper (or if you need a digital solution in addition to it), Fast Company Deputy Technology Editor Catherine Schwab loves the life manager of the Notion app. It helps me manage my personal life, including to-do lists, party planning, and track more ways to live sustainably, she says. The software combines to-do lists, calendars, document exchanges, spreadsheets, and more into one interface that can be easily accessed on your phone, desktop or tablet. (Payable versions are available from \$4 per month). month). pgcps calendar 2020 pdf. pgcps calendar 2020 a day b day. pgcps calendar 2020 graduation date. pgcps 2019 to 2020 calendar. pgcps calendar list. pgcps pay calendar. pgcps dates. pgcps pay schedule 2020

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